



CITY OF DOTHAN

Community Relations Office

FOR IMMEDIATE RELEASE

DATE: March 23, 2020

CONTACT: Todd McDonald, *Director of Planning & Development* – 334-615-4412

City of Dothan Planning & Development – Information Related to COVID-19

At the City of Dothan, we are taking a number of proactive steps to ensure your access to uninterrupted services, while protecting the health and safety of our customers and our employees. We are actively monitoring the changing situation around COVID-19, and our teams across the City are meeting regularly to ensure that we continue to meet customers' needs.

As a precaution due to coronavirus, access to the Dothan Civic Center has been limited to employees only. A table has been placed under the portico of the Civic Center (the southern entrance which faces Main Street). This is where plans and applications may be dropped off for the Planning, Permits & Inspections, and Business License offices. We are monitoring the area with cameras but please call the respective office to let them know what has been dropped off. We also encourage you to submit applications via email as described below.

FOR PLANNING:

Customers are encouraged to complete and submit the appropriate [Application](#) by email to kvann@dothan.org. Please call our office at (334) 615-4410 for information on which application to complete. Applications or plans, if required, may be submitted via drop-box at the south entrance to the Dothan Civic Center. Staff will notify you via your preferred contact method if additional information is needed or to advise you of the next step. We will determine adjacent owners since the Houston County Administration Building is also closed.

FOR PERMITS & INSPECTIONS:

Customers are encouraged to complete and submit [Permit Applications](#) by email to permits@dothan.org. Please call our office at (334) 615-4450 for information on which application to complete. Applications or plans, if required, may be submitted via drop-box at the entrance to the Dothan Civic Center. Staff will notify you via your preferred contact method if additional information is needed or to advise you of the next step.

Inspection requests may be made by phone at (334) 615-4450 or email to permits@dothan.org. Please provide the address, permit number, your name, a contact number, and the type of inspection requested. Staff will confirm the request has been received and notify you of the scheduled date.

FOR COMMERCIAL UTILITIES:

Commercial utility customers are encouraged to complete and submit an [Application for Service](#) by email to permits@dothan.org. Applications may also be submitted via drop-box at the entrance to the Dothan Civic Center. Staff will notify you via your preferred contact method if additional information is needed or to advise you of the next step. Please call (334) 615-4450 with any questions related to commercial utilities.

FOR BUSINESS LICENSING:

New businesses are encouraged to complete and submit a [Business License Application](#) by email to businesslicense@dothan.org. Applications may also be submitted at the entrance to the Dothan Civic Center. Staff will notify you via your preferred contact method if additional information is needed or to advise you of the next step.

Businesses with existing licenses have the ability to renew their licenses online directly through the [City's website](#). Licenses may also be renewed by phone by calling (334) 615-3166.

The City of Dothan is committed to being responsible to the citizens we serve. Rest assured that we are trying to limit the impact of COVID-19 on our operations while safeguarding employees and customers alike.